

Engineering Change Control

Propose a change

Prepare a change request

Test / Process validation report

New revision of documents

- Drawing

- Process control plan

- Instructions

- Procedures

- Others

Review and approve a change

Review the change proposal

Decide if any further test / validation needed

If it needs the approval from any customer

Approve the change proposal

Prepare and approve a ECO, with action plans

- Needs of changing related documents

- Any inventory issues? What is the plan

- Training on new process needed?

- Investment of new equipment? Approved?

- New tooling?

- others..

Implement a change

Implement change

Purchasing

Installation

Validation

Training

Documentation

Close a change

Follow up action plans

Close the case